

KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
ERODE, TAMILNADU -638 107.

Fee Refund Policy 2025–26

(In compliance with UGC (Redressal of Grievances of Students) Regulations, 2023)

Kongu Arts and Science College shall consider requests for **cancellation of admission / withdrawal from a programme** in accordance with the guidelines prescribed by the **University Grants Commission (UGC)**.

If a student chooses to withdraw from the programme in which he/she is enrolled, the refund of fees shall be governed by the following provisions:

Refund policy for Admissions

For any admission, the student informs the institution of his/her unwillingness to continue within the next two days of the +2 result announcement or From third day of Result announcement to commencement of First year classes the provisions of the **UGC Notification (October 2018) on Refund of Fees and Non-Retention of Original Certificates** shall apply, as detailed below:

Category	Percentage of Fee Refund	Point of Time When Notice of Withdrawal is Received
1	90%	the student informs the institution of his/her unwillingness to continue within the next two days of the +2 result announcement.
2	50%	From third day of Result announcement to commencement of First year classes

General Conditions

- Refunds shall be processed only upon **submission of a written request** by the student.
- Original certificates shall **not be retained** by the institution beyond the permitted period, as per UGC norms.
- The refund shall be credited to the **original mode of payment**, wherever applicable.